

Duties of the Vice President APCG

Constitution:

Article Four:

Section 1. The elected officers shall consist of a president, vice-president, and a secretary-treasurer. The elected officers, plus the immediate past-president and the Association of American Geographers (AAG) Councillor, shall constitute the Executive Council. Only the president, vice-president, and secretary-treasurer have voting rights on the Executive Council.

Section 2. Should the office of president be vacated before the expiration of the term of office, the vice-president shall automatically succeed to that office for the remainder of the term. Other offices vacated between elections shall be filled by appointments made by the Executive Council.

Section 3. While wholly separate from the Association of American Geographers, the APCG acts as the Pacific Division of the AAG. APCG officers must be members of APCG and AAG. The APCG must provide a Regional Councillor to the AAG to serve a three-year term. Ballots for the Regional Councillor election are sent to APCG members and to AAG members who are not APCG members but who reside in the states served by the Pacific Division.

Article Five:

Section 1. The annual meeting of the APCG shall be held at such time and place as the Executive Council may designate.

Section 2. A business meeting shall be held during the annual meeting. During the business meeting there shall be reports by the officers, and such other business as has been placed on the agenda by the Executive Council. The agenda shall be posted during the opening day at the annual meeting.

Specific Tasks:

*In charge of Banquet Ceremonies at end of VP year: Assign head table seating; organize awards ceremony, assign "Resolutions Committee" (if any); necrology of APCG membership during the past year

*Of special note at the Banquet: The VP should, before the meetings, identify members for the Resolutions Committee, since it has to perform at the Banquet.

*It is advisable that the VP, before assuming the Presidency, find volunteers for various committees. This can be done most easily at the Annual Meeting.

*Have the first Newsletter "Message" about ready to go as soon as you assume Presidential duties.

*Work with local arrangements committee on the next annual meeting.